

F. N. A-37021/2/2022-DD-Admn
Government of India
Ministry of Personnel, Public Grievances & Pension
Staff Selection Commission (Central Region)

Kendriya Sadan, 34-A, M.G. Marg,
Civil Lines, Prayagraj-211001
Dated :- 30/01/2024


VACANCY CIRCULAR

Subject: - Filling up the post of Accounts Officer in the Staff Selection Commission (Central Region), Prayagraj on deputation basis.

Staff Selection Commission, Central Region invites applications for filling up the post of Accounts on deputation basis. The details of the post alongwith the eligibility criteria education qualification/ experience etc. required for the post is given in enclosed at Annexure-I Applications are invited for filling up the post of Accounts Officer on deputation basis from suitable Officers/Officials working in Central Govt. Offices to the Staff Selection Commission (Central Region) at Prayagraj :-

S. No.	Name of the Post	No. of Post	Pay Level
1.	Accounts Officer	01	Level-07

2. The appointment will be made on deputation basis initially for a period of 03 years, which can be extended for a period of not exceeding seven years and will be governed by instructions issued vide DoPT O.M. No. 6/8/2009-Estt.(Pay-II) dated 17/06/2023, as amended from time to time. The fixation of pay/ deputation (duty) allowance shall be governed by instructions issued by DOPT from time to time.
3. The maximum age limit on deputation shall not exceed 56 years as on closing date of receipt on application the Commission. The Commission reserves the right not to fill up any or all the above vacancies.
4. The application in the prescribed proforma (Annexure-II) together with all necessary documents i.e. cadre clearance, vigilance clearance, copies of APARs etc. and "Certificate from the Employer" should reach to the undersigned, through proper channel, within 2 months from the date of publication of the Vacancy Circular.
5. It is clarified that any form of conditional forwarding from the employer or applications received without prescribed documents and 'Certificate of Employer' will be rejected.
6. The applicants must ensure that their application(s) should reach SSC (CR) through proper channel by the last date prescribed for receipt of applications. However, they may also send an advance copy of application to SSC (CR) as well before the last date prescribed and ensure following of their application through proper channel promptly.
7. This may kindly be given wide publicity.


(B. K. Srivastava)
Deputy Director (Admn.)

To

1. All Departments/ Organizations/Offices of the Govt. Of India, Prayagraj/ Lucknow, with request to paste the Vacancy Circular on your Notice Board.
 2. Website of SSC (CR) Prayagraj (www.ssc-cr.org)
- Copy to:- Under Secretary (Estt.I/II) SSC (HQ), Block No. 12, CGO Complex, Lodhi Road, New Delhi-03

Eligibility criteria for deputation post:-

Sl.No.	Name of Post & Pay Scale	Qualification/ requirements	No. of posts
1.	Accounts Officer Level-07	<p>Deputation/ absorption:- Officers under the Central Government:-</p> <p>(a)</p> <p>(i) holding analogous post on regular basis in the parent cadre or Department; or</p> <p>(ii) with two years services in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 6500-10500 (as per 5th CPC) or equivalent in the parent cadre/ Department; or</p> <p>(iii) with five years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5500-9000 (as per 5th CPC) or equivalent in the parent cadre or Department; and</p> <p>(b) Possessing the following qualifications and experience:-</p> <p>(i) passed Subordinate Accounts Services or equivalent examination conducted by the Accounts Departments of the Central Government; or</p> <p>(ii) successfully completed training in the Cash and Accounts work in the Institute of Secretariat Training and Management or equivalent and</p> <p>(iv) five years experience in Cash Accounts and Budget work</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years)</p> <p>The maximum age limit for appointment by deputation/ absorption shall be not exceeding 56 years as on the closing date of the receipt of application.</p>	01

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1.	Name and address (in Block Letters)					
2.	Post applied for					
3.	Date of Birth (DD/MM/YYYY)					
4.	Date of superannuation (DD/MM/YYYY)					
5.	Status of your present employer (Pl. Specify whether Central Govt./ State Govt./ Autonomous/ Statutory Body. PSU/other (specify)					
6.	Initial date of appointment in Govt. Service					
7.	Office address with Telephone No. & Email					
8.	Residential Address with Telephone No.					
9.	Present post held alongwith Pay Level and present basic Pay/ Pay Scale/ pay Bank and Grade Pay of the post held					
10.	Educational Qualifications					
11	Please state clearly whether in the light of entries made by you below, you meet the requisite Essential Educational and other qualifications and work experience required for the post (if any qualifications have been treated as equivalent to the one prescribed in the Rules State the authority for the same)					
	Essential		Qualification/ Experience required		Qualifications/ Experience possessed by the officer	
		1				
		2				
		3				
	Desirable (wherever applicable)	a				
		b				
		c				
12	Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient					
	Office/ Institution	Post held	From	To	Scale of Pay and basic pay in old pay band	Nature of duties (in details)

13.	Nature of present employment i.e. ad-hoc or Temporary or/ quasi- permanent or Permanent	
14.	In case of present employment is held on deputation/ contract basis, please state:- A) The date of initial appointment B) Period of appointment on deputation/ contract C) Name of the parent office/ organization to which you belong	
15.	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder to feeder grade.	
16.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and indicate the pre-revised scale	
17.	Total emolument as per month now drawn.	
18.	Additional information, if any which you would like to mention in support of your suitability for the post (This among other things may provide information with regard to:- (i) Additional academic qualification (ii) Professional training and (iii) Work experience over the above prescribed in the vacancy circular/ Advertisement) Note:- Enclose a separate sheet, if the space is insufficient.	
19.	Please state whether you are applying for Deputation (ISTC)/ Absorption/ Reemployment basis (Officers under Central/ State Governments are only eligible for 'Absorption' Candidates of non Government Organisations are eligible only for short Term Contract)	
20.	Remarks (The candidates may indicate information with regard to) (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation. (iii) Affiliation with the professional bodies/ institutes/ societies and (iv) Any other information Note:- Enclose a separate Sheet if the space is insufficient)	
21.	Please state briefly how you find yourself best suitable for the posts applied for	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also certified that the information furnished above is correct and true to the best of my knowledge. In event of my selection, I shall abide by terms and conditions of the services attached to the post.

Signature _____

Name _____

Date:-

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(Certificate by the Employer/ Cadre Controlling Authority)

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/ She possess educational qualifications and experience mentioned in the Advt. If selected, he/ she will be relieved immediately.

It is also certified that:-

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/ Ms -----

- ii) His/ her integrity is certified.
- iii) His/ her CR Dossier is original is enclosed/ photocopies of the ACRs/APARs for the last 5 year duly attested by an officer of the rank of Under Secretary of the Govt. Of India or above are enclosed.
- iv) No major / minor penalty has been imposed on him/ her during the last 10 years or A list of major / minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be).
- v) Cadre Controlling Authority has no objection to the consideration of the applicant for the posts mentioned in this advertisement.

Signature _____

Name and Designation _____

Tel No. _____

Office Seal _____

Place:-

Date:-

List of enclosures:-

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.